CoC PROGRAM NOFA APPLICATION EVALUATION SHEET – Renewal

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| **Project Name** |  |
| **Agency** |  |
| **Proposed Services:** | Total Participants Served: |  |
| **Budget Summary** | Grant Request:Documented Match:**Total Cost:** | $0,000.00$0,000.00**$0,000.00** |

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| **THRESHOLD REQUIREMENTS** | **RATING** | **COMMENTS** |
|  | **Max:5** | ● 🞉 ⊙ ○Excellent Good Fair Poor**5 points 4points 2.5 points 0 points** |
| *Should this project be considered for reallocation?**Outstanding audit findings: Successful applicants will not have any outstanding HUD, state and local government monitoring and/or audit findings. (1 pt)**CoC Participation: Successful applicants will be members in good standing of the Continuum of Care. (1 pt)**CoC Interim Rule Compliance:* Successful applicants will be in full compliance with all applicable requirements of the CoC Interim Rule (24 CFR part 578), including participation in (or willingness to participate in) the Coordinated Entry System. (1 pt)*The project has a housing first model (2 pts)*1. *An applicant will be penalized if a program screens out program participants for:*
* *Having too little or no income*
* *Active or history of substance abuse*
* *Having a criminal record[[1]](#footnote-1)*
* *Having an eviction record*
* *Having a history of domestic violence*
1. *An applicant will be penalized if a project terminates program participants for:*
* *Failure to participate in program services*
* *Failure to make progress on a service plan*
* *Loss of, or failure to improve income*
* *Being a victim of domestic violence*
* *Activities not covered in a lease agreement*
 |  |  *Yes* [ ]  *No* [ ] *Requirement Satisfied?:* [ ] *Requirement Satisfied?:*[ ] *Requirement Satisfied?:*[ ] *Does the applicant screen program participants for:** *Having too little or no income* [ ]
* *Active or history of substance abuse* [ ]
* *Having a criminal record[[2]](#footnote-2)*[ ]
* *Having an eviction record*[ ]
* *Having a history of domestic violence*[ ]

*Does the applicant terminate program participants for:* * *Failure to participate in program services* [ ]
* *Failure to make progress on a service plan*[ ]
* *Loss of, or failure to improve income*
* *Being a victim of domestic violence*[ ]
* *Activities not covered in a lease agreement*[ ]

Any checked boxes will results in 0 points for Housing First Model. |
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**Project Design**

The Continuum of Care will give preference to projects that are based on Housing First principles and focus on populations and needs that have been prioritized by the Continuum of Care.  Applicants will be evaluated on a four-point scale (Excellent, Good, Fair, Poor) based on how well the application addresses each Design criterion below. Renewal applications will be rated based on performance during the past year; new projects will be rated based on information included in the project application and the Applicant Questionnaire.

**Responsiveness to Design Evaluation Criteria** ●🞉⊙○

Excellent Good Fair Poor

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| **DESIGN CRITERIA** | **RATING** | **COMMENTS** |
| **1. Severity of Needs** | **Max: 10** |  ● 🞉 ⊙ ○ Excellent Good Fair Poor **10 points 8points 5 points 0 points** |
| *The project serves people who have experienced:** *Chronically homeless persons*
* *LGBTQ+ persons*
* *Youth*
* *Veterans*
* *Low or no income persons*
* *Current substance abuse, significant health or behavioral health challenges, or functional impairments*
* *Coming from the streets*
* *Criminal history*
* *Abuse/victimization or a history of victimization/abuse, Domestic Violence, sexual assault, childhood  abuse, sex trafficking*
* *High utilization of crisis or emergency services to meet basic needs*
* *Length of time homeless*
* *Risk of continued homelessness*
* *Risk of illness or death*
* *Only project of its kind in the CoC geography*
* *None*

*Criterion scoring:** *Excellent – all these groups(10)*
* *Good – 8*
* *Fair – 5+*
* *Poor – 4 or less*
 |  | * *Chronically homeless persons*[ ]
* *LGBTQ+ persons*[ ]
* *Youth*[ ]
* *Veterans*[ ]
* *Low or no income persons*[ ]
* *Current substance abuse, significant health or behavioral health challenges, or functional impairments*[ ]
* *Coming from the streets*[ ]
* *Criminal history*[ ]
* *Abuse/victimization or a history of victimization/abuse, Domestic Violence, sexual assault, childhood  abuse, sex trafficking*[ ]
* *High utilization of crisis or emergency services to meet basic needs*[ ]
* *Length of time homeless*[ ]
* *Risk of continued homelessness*[ ]
* *Risk of illness or death*[ ]
* *Only project of its kind in the CoC geography*[ ]
* *None*[ ]
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| **DESIGN CRITERIA** | **RATING** | **COMMENTS** |
| **2. Involving persons with Lived Experience** | **Max: 5** |  ● 🞉 ⊙ ○ Excellent Good Fair Poor **5points 4points 2.5 points 0 points** |
| * *Agency has an advisory council or similar entity of persons with lived experience involved in feedback on service delivery. (2.5pts)*
* *Agency has actively engaged, recruited, trained, and/or compensated persons with lived experience to provide feedback. (1.5pt)*
* *Agency obtains feedback through exit surveys, client satisfaction surveys or follow up contacts from persons with lived experience. (1 pt)*

 |  | * *Advisory council or similar entity’s*[ ]
* *Engaged, recruited, trained or compensated for feedbacks*[ ]
* *Obtain feedback through exit surveys or follow up contact*[ ]

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| **3. Local Priorities / Special Populations/Racial Equity** | **Max: 10** | ● 🞉 ⊙ ○Excellent Good Fair Poor**10 points 8 points 5points 0 points** |
| *Preference will be given to projects that serve one or more of the following local priority populations:** *Chronically homeless (2.5)*
* *Households with children (2.5)*

*Has the agency taken steps to identify and address racial disparities in their programs?** *Yes/No (5pts)*
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| **4 . Services and Benefit obtainment** | **Max: 10** | ● 🞉 ⊙ ○Excellent Good Fair Poor **10 points 8 points 5points 0 points** |
| *The project:** Provides transportation assistance to enable clients to attend mainstream benefit appointments and/or employment training, or to travel to work
* Follows up with participants at least annually to ensure mainstream benefits are received and renewed
* Provides program participants with access to SSI/SSDI technical assistance, either by the applicant, a subrecipient, or partner agency

*Criterion Scoring** *Excellent – provides all three of the services above*
* *Good – provides only two of the above services*
* *Fair – provides only one of the above services*
* *Poor – provides none of the services listed above*
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| **5. Equal Access/Gender Identity/Anti-discrimination** | **Max: 5** | ● 🞉 ⊙ ○Excellent Good Fair Poor**5 points 4points 2 points 0 points** |
| *The agency is compliant with CoC policies to implement the Equal Access and Gender Identity Final Rules AND Anti-discrimination policies.**.**Scoring criteria:** *Excellent – all policies were provided and are compliant.*
* *Good – all policies were provided and mostly compliant.*
* *Fair – some policies were provided and mostly compliant.*
* *Poor – no policies were provided or policies were out of compliance.*
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**Project Performance**

The Continuum of Care will give preference to high performing projects.  New Applications and Renewals will be evaluated on a four-point scale (Excellent, Good, Fair, Poor) based on how well they address each performance criterion below. Renewal applications will be rated based on performance during the past year; new projects will be rated based on projections included in the project application and information in the Applicant Questionnaire.

**Responsiveness to Performance Evaluation Criteria** ● 🞉 ⊙ ○

 Excellent Good Fair Poor

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| **2. Project Performance**\*first year projects awarded 50% points\* | **Max: 35** | ● 🞉 ⊙ ○ Excellent Good Fair Poor **30+ 25-29 18-24 0-17**  |
| Projects’ effectiveness will be demonstrated through the following metrics:Financial Drawdowns* *Excellent – Completed quarterly drawdowns*
* *Good – Missed 1 quarterly drawdown*
* *Fair – Missed 2 quarterly drawdowns*
* *Poor – Missed 3 quarterly drawdowns*

Percentage of Funds Expended* *Excellent – 95% or more of grant expended*
* *Good – 90-94% of grant expended*
* *Fair – 85-89% of grant expended*
* *Poor – less than 85% of the grant expended*

Annual Performance Report Submitted* *Excellent – Submitted on time and accepted with 0-1 returns for corrections*
* *Good – Submitted on time and accepted with 2 returns for corrections*
* *Fair – Submitted on time and accepted with 3 returns for corrections*
* *Poor – Submitted late, or accepted with 4 or more returns for corrections*

Exits to Permanent Housing* *Excellent – 95% (PH), 90% (others)*
* *Good –90% (PH), 85% (others)*
* *Fair –80% (PH), 75% (others)*
* *Poor –less than 80% (PH), less than 75% (others)*

Unit Utilization Rate* *Excellent –100%*
* *Good –95%*
* *Fair –90%*
* *Poor –less than 90%*

Income Growth *(all leavers, and stayers who have been in the project for more than 365 days) (+)** *Excellent – 50%*
* *Good – 45%*
* *Fair –40%*
* *Poor –less than 40%*

Returns to Homelessness within 6 months* *Excellent –5%*
* *Good –10%*
* *Fair –15%*
* *Poor –greater than 15%*
 |  | Excellent Good Fair Poor**3 points 2 points 1 points 0 points**Excellent Good Fair Poor**3 points 2 points 1 points 0 points**Excellent Good Fair Poor**3 points 2 points 1 points 0 points**Excellent Good Fair Poor**7 points 4 points 1 point 0 points**Excellent Good Fair Poor**5 points 2 points 1 points 0 points**Excellent Good Fair Poor**7 points 4 points 1 point 0 points**Excellent Good Fair Poor**7 points 4 points 1 point 0 points** |
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| **3. Data**\*first year projects awarded 50% points\* | **Max: 20** |  ● 🞉 ⊙ ○ Excellent Good Fair Poor**20 points 14-19 points 7-14 points 0-7 points** |
| Applicants will be expected to meet or exceed the following data quality standards, as detailed in the CoC’s HMIS Policies and Procedures:Completeness* *Excellent –no more than 5% missing PII (personally identifying information)*
* *Good –no more than 7% missing PII*
* *Fair - no more than 10% missing PII*
* *Poor –more than 10% missing PII*

Timeliness* *Excellent –majority of records entered on the same day that client received services*
* *Good –majority of records entered within 3 days of the day client received services*
* *Fair - majority of records entered within 10 days of the day client received services*
* *Poor –majority of records entered more than 10 days after the day client received services*
 |  | Excellent Good Fair Poor**12 points 8 points 4 points0 points**Excellent Good Fair Poor**8 points 6 points 4 points0 points** |
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**Evaluation Outcome**

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| **Evaluation Criteria** | **Max.****Score** | **Proposer****Score** | **Total Score:****XX/100** |
| Design Criteria | 45 | XX |
| Performance Criteria | 55 | XX |

1. *With exceptions for state mandated restrictions* [↑](#footnote-ref-1)
2. *With exceptions for state mandated restrictions* [↑](#footnote-ref-2)