



# Kane County Development & Community Services

## Building Permit Application

**Kane County  
Government Center**  
719 Batavia Ave Building A  
Geneva, IL, 60134  
(630) 232-3485

**Applicant Information:**

Application Date: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Pin/ Tax ID (found on title or tax bill): \_\_\_\_\_

Relation to Property: Owner/ Contractor/ Lessee/ Tenant / Other: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

Primary Contact for Building Permit: \_\_\_\_\_

**Property Owner Information:**

Check here if applicant is property owner

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Type of general work being requested:**

New Construction      Remodel/ Alteration      Addition      Repair      Establishment of Use      Demolition

**Specific type of work being requested:**

Accessory Structure	Damage Assessment	HVAC/Water Heater	Solar Panel System
Agricultural Exemption	Deck/ Gazebo /Pavilion	Kitchen/ Bath Remodel	Shed< 200 square feet.
Basement (finished)	EV Charging System	Pool/ Hot Tub/ Spa	Sign
Cell Tower	Electric Service	Privacy Fence	Single Family Residence
Cell Tower Co-Location	Generator	Roof/Siding	Windows/Doors

**Type of Building:**

Residential      Commercial      Agricultural      Multi-Family Residence

**Description of Work:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Project Cost:**

New Construction Cost: \_\_\_\_\_

Remodel Cost: \_\_\_\_\_

Total Cost: \_\_\_\_\_

**New Square Feet:**

Above ground: \_\_\_\_\_

Basement: \_\_\_\_\_

Crawl Space: \_\_\_\_\_

Total Sq. Feet: \_\_\_\_\_

**Please check below if applicable:**

Private Septic      Private Well

Please submit the required permit documents to:  
[KaneBuildingDeptPermits@KaneCountyIL.Gov](mailto:KaneBuildingDeptPermits@KaneCountyIL.Gov)  
or  
<https://cvportal.kanecountyil.gov/portalserver>

2021 International Residential Code  
2021 International Building Code  
2021 International Existing Building Code  
2021 International Mechanical Code  
2020 National Electric Code  
2021 Illinois Energy Conservation Code  
2014 Illinois State Plumbing Code  
2018 Illinois Accessibility Code

**General Contractor Information:**

Check here if property owner will be the one doing the work.

Contractor Name: \_\_\_\_\_ Contractor Phone #: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

**Architect Information:**

Architect Name: \_\_\_\_\_ Architect Phone #: \_\_\_\_\_

Architect Email: \_\_\_\_\_

Architect Address: \_\_\_\_\_

**Roofing Contractor Information:**

Contractor Name: \_\_\_\_\_ Contractor Phone #: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

**Plumbing Contractor Information:**

Contractor Name: \_\_\_\_\_ Contractor Phone #: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

**Electric Contractor Information:**

Contractor Name: \_\_\_\_\_ Contractor Phone #: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

**If your Contractor is not listed above please provide information below:**

Contractor Name: \_\_\_\_\_ Contractor Phone #: \_\_\_\_\_

Type of Contractor: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

**In consideration of this application and attached forms being made a part thereof, and the issuance of permit I/We will conform to the regulation set forth on the Kane County Zoning & Building Ordinances. I/We also agree that all work performed under said permit will be in accordance with the building plans and site plan which accompany this application, except for such changes as may be authorized by the Kane County Building Officer.**

\_\_\_\_\_  
**Signature of Property Owner or Authorized Agent**

\_\_\_\_\_  
**Printed Name of Property Owner or Authorized Agent**

\_\_\_\_\_  
**Date Signed & Printed**